

Minutes for Hamlet of Taylor Beach Board Meeting 2025 Annual General Meeting

1. Call to Order 1000hrs

- Introduction of those in attendance
- Rules of Order: Motion/Question: Member raises hand to address the presiding officer and waits to be recognized. If a motion no second is needed. Chairman may or may not recognize the Motion. Chair will open for discussion. Vote on the Motion by Ayes vs Nays
- Point of Order - A point of order is an announcement that the rules are not being followed
- Eligible Voters: Property owners or spouse or resident minimum of 18 years old and a resident 3 months minimum.
- AGM Election rules: Nominations will be called for then a vote by eligible voters. Vote by show of hands.

2. Approval of the agenda: [REDACTED] moved. Carried

3. Adopt the minutes of 2024 AGM: [REDACTED] moved. Carried

4. Business arising from 2024 AGM: none noted.

5. Chairman remarks and State of the Hamlet: We are all short-term residents of this land that has a history and future we will never truly know. We have a great community and province. Goal of board is to enhance what we have in OHTB and build a future that we all desire. Foundation of Hamlet success is mindfulness and mutual respect. Board represents interest of Hamlet. Thanks to the social committee for fostering relationships and the residents for their participation. Recognition of volunteers with awarding of gift cards helps with our costs. Board accountable for results. We see expenses rising with fire, police and garbage and administrative costs from RM impacted by loss of revenue from Pasqua. Board will seek to understand this impact in discussion with the RM. Board plans to meet with the RM regarding strategies and future with keeping costs down. Board met 16 times with 11 official meetings and budget approved as submitted to RM for 2025. OHTB has 104 improved properties and 51 vacant lots. Mill rate remains at 1.9 for 2025 Reserve at beginning of the year is \$161 489.79 with budget end of year 2025 expected to be \$135 133.06. Email address if concerns question bouquets to the Board.

6. 2024 Financials Actuals and 2025 Planned: Reviewed by [REDACTED]. Copies of financials circulated.

- *Revenues* more than anticipating based on grants from provincial and federal government (gas tax and revenue sharing grants).
- *Discretionary* expenses less than expected as paving project not complete as unable to retain a paver. Culvert installation in the creek area complete to mitigate flood risk.
- *Allocated costs* budget of \$92 297.00 with actual of \$93 043.65. Largest expense for administration to the RM.
- *Deficit* actual of \$2064.81 compared to the 2024 budget projection of \$18 775.17.
- *Reserve for 2024* \$161 489.79
- *2025 Budget* Mil Rate remains at 1.9%. Total revenue budgeted at \$108, 733.13. Discretionary expenses consistent with 2024. Projects planned \$10 000 for approach at Margaret Street to cross the fairway and paving for Lakeview Crescent/Taylor Point budgeted at \$15 000. Discretionary expenses in budget \$38 000. Allocated costs, from RM, sewage lagoon increase to use the District of Katepwa lagoon. Budgeted \$97 089.86 as allocated cost. Projecting deficit of \$26 356.73. Reserve projected at \$135 133.06. Budget accepted by the RM as submitted.

Discussion:

- New property assessment not included in 2025 budget as information not available at the time of submission to the RM. All assessments have gone up with varying percents which will impact 2025 revenue.
- Planning for 2025 is for a deficit budget and using a portion of the reserve but ensuring reserve remains at a year of operations. For the future the plan is to have a balanced budget.
- Administrative costs from the RM are around 13.5% of the total taxable assessment. Conversations with the RM ongoing in relation to administrative costs.
- 2024 budget of \$15 000 included pavement on Lakeview Crescent/Taylor Point but could not retain a paver and the backflow culvert project which was complete.
- Increase for sewage lagoon with the DOK vs SK Water decision included factoring in the cost to residents to haul so board decided to continue to use DOK.
- Lebret lagoon: At the time the Reeve said the RM wasn't interested and the Mayor of Lebret said the RM could buy in for \$400 000.

- AED Expenses will be greater in 2027 and smaller amount in 2025, anticipating \$1000 every 2nd year with smaller amounts between.
- Lagoon expense: Will ensure the board monitors the expense from the DOK for the lagoon with justification if future increases. Cost variation among pumpers C&R, Lakeside, 306. Around \$120 per haul. Positives of working with the DOK as partners at the lake.
- Paving planned from [REDACTED] to “dead end” sign on Elva. Depending on cost there may be paving at Lakeview crescent at the corner/turn by [REDACTED]. Residents will be notified if there is ever paving planned for their area. Because of the small amount needing pavement it is challenging to get pavers to commit. CF will be contacted.
- Is there an appetite to have a larger paving job and dip into the reserve to get the pavers? Cautious with not dipping too much into reserve as want to ensure reserve will cover expenditures and maintain mil rate as low as possible.
- Reserve is invested and we will receive interest. It is new that reserve for OHTB is separated out and invested.
- Have to do a project to receive grants.
- Gift cards will continue. Notify board via email if resident should receive a gift card. Budget less for 2024 as we have cards remaining from 2024. Also still owe some out for 2024. Have \$885 remaining with plan to purchase \$1000.

7. Update on Projects and Committees and Other:

- a) Social Committee: [REDACTED] provided update. Co-op number in FO [REDACTED] [building and grocery store]. Set up for the rec project but can still use the number for \$ to social committee. Positive feedback for 2024 events. Meat costs were covered for July 1 event [REDACTED] dad. With revenue speaker purchased (music, wireless mic). Also purchased a tent 13 X 20 and not really collapsable. Made with galvanized steel so want to put the frame up in a permanent location. Suggested to put rock underneath, may need mowing around, discuss location, secure in spot. Would use for July 1, fall celebration, AGM. Bin anchors suggested to anchor and possibly take down in fall. Can it be incorporated into the playground where there is gravel? Need a solid base and close to power. Playground area makes sense. Will send out a call for volunteers to set up as plan to use of July event. July 1 pancake breakfast planned and will need volunteers. \$449 remaining in social committee fund after expenditures. Thank you to the social committee of [REDACTED] [REDACTED] and [REDACTED].
 - b) AED: 2 expired this year. Replaced at [REDACTED]. Will be replacing at [REDACTED]’s and if interested in seeing changed let Lori know.
 - c) Fire and Emergency Plan: Thank you to the volunteers who responded. Costs from the Fire Department would be that of the property owners or RM so shouldn’t be a cost to OHTB. Need to gather information from the RM on the EMO plan to work on a fire plan, notification process and evacuation plan. Need to define a muster point (playground suggested), staging areas and tracking volunteers, define a leader to coordinate with fire department, organization plan, etc. Presentation planned at DOK on June 3rd on Wildfire Fire Smart. Leaf blowers were very effective in controlling the fire. [REDACTED] and [REDACTED] volunteered to gather information to bring back to the Board.
 - d) Washroom building on Victoria Street: On private property. Cost to remove previously estimated as \$5000 to \$7000. Concerned it is a hazard and will be raised with the RM by the Board.
 - e) New Contact List requested: will ask RM when tax notification go out to include a notice to collect names, numbers, emails that can be shared with the Hamlet. DOK Directory has been posted to the Hamlet of Taylor Beach Facebook page.
 - f) Access to epi pens and naloxone kit: Suggested to invest in a first aid kit with epi pens and naloxone kit to be used at events. Motion to purchase for first aid kit and epi pen by [REDACTED] Carried.
- 7. Discussion on the Creek Area:** Concern regarding walking path on Lakeview Crescent beside the berm being used as a quad path. It is destructive to habitat, increased noise, and used as a short cut. When property was built one couldn’t walk through. Cautious if blocking if need to bring in equipment when there is flood. Need to leave that area as natural – no trail or rocks, not using the trail. Concern with safety around valved culvert as need to protect asset from being liable. Requesting residents to provide feedback on whether there should be a path and if there is should it be restricted to a walking path.

